

Service truck inventory checklist

Blank printable sample. No account required. Keep completed sheets with your business records.

Business / location

Count date / time

Truck / vehicle ID

Assigned technician

Counted by

01 STOCK COUNT & RESTOCK

Confirm units. Variance = physical minus expected. Record decimal quantities for measured supplies.

Item / SKU	Unit	Expected	Physical	Variance	Minimum	Restock	Condition / notes

02 FOLLOW-UP

Shortage / adjustment reason

Reviewed by / date

Transfer / restock reference

Tools & vehicle checks

Use with the stock count sheet. Record exceptions and route follow-up to the responsible person.

Truck / vehicle ID

Date / technician

03 SERIALIZED TOOLS & EQUIPMENT

Tool / asset	Serial / asset number	Present / condition	Follow-up / owner

04 VEHICLE & FIELD CHECKS

Mark OK, issue, or N/A. Explain issues below; do not treat an unchecked item as passed.

☐ Registration / insurance dates

☐ Lights / signals / visible damage

☐ Tires / visible leaks

☐ Tool and load securement

☐ PPE / first aid supplies

☐ Cylinder ID / storage condition

Odometer

Next service / renewal due

Next stock count due

05 EXCEPTIONS & SIGN-OFF

Issue / required action / responsible person

Technician signature / date

Reviewer / date

General worksheet only, not a certified inspection or compliance record. Follow applicable requirements and manufacturer instructions. In 850 Work, print a populated checklist from a saved truck record.